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Public Activities Risk Assessments

**Assessments Completed and Adopted; 06/12/24**

Assessment Approved By [signature]: Date:

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|  | | | | | | |  | Likelihood | | Score | Severity | | | Risk Level | Action | | |
| **Risk Calculation Matrix** | | | | | | |  |  | |  | Injury to person or animal | | Property Damage | REQUIRED | | |
| Likelihood | 5 | 10 | 15 | | 20 | 25 |  | Happens every year | | 5 | Death or Permanent Disability | | Destruction of structure or property | High | Risk must be controlled by change of procedure or additional provisions. Re assess to ensure the risk has reduced to below 8 | | |
| 4 | 8 | 12 | | 16 | 20 |  | Has happened here but not in the last 12 months | | 4 | Hospitalisation | | Significant damage – Reportable to HSE |
| 3 | 6 | 9 | | 12 | 15 |  | Has happened here but not in the last two years | | 3 | Treatment by Local Doctor/Vet | | Maintenance required for continual use | Med | Take action at event level to reduce risk at the location provided the benefits are proportionate to the costs  Re assess to ensure the risk has reduce before spending the money  Ensure action is made permanent | | |
| 2 | 4 | 6 | | 8 | 10 |  | Not happened here, but I have heard of it happening elsewhere | | 2 | F/A Treatment / Treatment by Site Staff | | Repairs completed without disruption |
| 1 | 2 | 3 | | 4 | 5 |  | Not happened here and I have not heard of it happening elsewhere | | 1 | Discomfort | | Slight scratches | Low | Monitor throughout the running of the location | | |
| Severity | | | | | |  | Multiply the likelihood by the Severity and the result is the Risk Level | | | | | | | | | |
| General Opening to the Public | | | | Children or Young Persons  Members of the Public | | | | | Exposure to infection  Exposure to cold/wet  Exposure to sun/heat  Contact with moving vehicles (tractors, cars, farm machinery and delivery vehicles)  Tripping/slipping  Falling from a height (viewing gallery & play equipment).  Knocked over by an animal  Being trapped (collapsing hay bales)  Fire  Drowning  Exposure to hazardous substances. | | | * Location Specific Hazard Check list completed, and constantly reviewed. * School visit assessments completed by the School staff. * Consultation carried out between Staff and Barleylands prior to the visit * Supervision levels and responsibilities agreed prior to the visit. * Animal contact areas properly defined. * Hand washing stations provided and maintained. * Vehicle movements, other than attraction vehicles, stopped when public are on site. * Only trained staff is employed in assisting with School visits. * Location is inspected prior to any visits or being opened to the public | | | | Likelihood 2  Severity 4  Risk Level 8  [subject to all persons involved cooperating with compliance to visit arrangements and requirements] | | |
| School or Young Persons Group Visits  School or Young Persons Group Visits (continued) | | | | Children or Young Persons  Teachers and Teaching Staff – including Classroom Assistants | | | | | Exposure to infection  Exposure to cold/wet  Exposure to sun/heat  Exposure to intolerances  Contact with moving vehicles (tractors, cars, farm machinery and delivery vehicles)  Tripping/slipping  Falling from a height (viewing gallery & play equipment).  Knocked over by an animal  Fire  Drowning  Exposure to hazardous substances. | | | * Location Specific Hazard Check List completed, and constantly reviewed. * School visit assessments completed by the school staff. * Consultation carried out between Staff and Barleylands prior to the visit * Supervision levels and responsibilities agreed prior to the visit. * Animal contact areas properly defined. * Hand washing stations provided and maintained. * Vehicle movements, other than attraction vehicles, stopped when public are on site. * Only trained staff is employed in assisting with School visits. * Location is inspected by Barleylands staff prior to any visits or being opened to the public * Polytunnel visits (Educational visits) are only allowed entry with Barleylands Staff Member present – Any Boisterous behaviour will not be tolerated, and they will be asked to wait outside – Everyone must wash hands after visiting the polytunnel – Polytunnel to be locked all other times – During extreme heat the Polytunnel will be closed off to prevent the risk of heatstroke – School Staff must alert our education Team leaders to any intolerances prior to entering the polytunnel as children will be touching and smelling home grown fruits, vegetables and herbs | | | | Likelihood 1  Severity 4  Risk Level 4  Low  [subject to all persons involved cooperating with compliance to visit arrangements and requirements] | | |
| Unsupervised Group Visits | | | | Children or Young Persons  Members of the Public | | | | | Exposure to infection  Exposure to cold/wet  Exposure to sun/heat  Contact with moving vehicles (tractors, cars, farm machinery and delivery vehicles)  Tripping/slipping  Falling from a height (viewing gallery & play equipment).  Knocked over by an animal  Being trapped (collapsing hay bales)  Fire  Drowning  Exposure to hazardous substances. | | | * These groups area higher risk than supervised groups. No guarantee the group leader understands their duties under the Code of Practice. Briefing on arrival takes place to ensure they understand the need for hand washing regime. * School visit assessments completed by the School staff. * Consultation carried out between Staff and Barleylands prior to the visit * Supervision levels and responsibilities agreed prior to the visit. * Animal contact areas properly defined. * Hand washing stations provided and maintained. * Vehicle movements, other than attraction vehicles, stopped when public are on site. * Location is inspected prior to any visits or being opened to the public | | | | Likelihood 3  Severity 4  Risk Level 12 | | |
| Supervised group visits (Fun on the Farm Toddler Group) | | | | Children or Young Persons  Parents  Group Leader | | | | | Exposure to infection  Exposure to cold/wet  Exposure to sun/heat  Contact with moving vehicles (tractors, cars, farm machinery and delivery vehicles)  Tripping/slipping  Falling from a height (viewing gallery & play equipment).  Knocked over by an animal  Being trapped (collapsing hay bales)  Fire  Drowning  Exposure to hazardous substances. | | | * Location Specific Hazard Check List completed, and constantly reviewed. * Toddlers are always under their parents responsibility and always have a Barleylands Staff Member as the Group Leader in the room running the activities. * Animal contact areas properly defined. * Hand washing stations provided and maintained. * Vehicle movements, other than attraction vehicles, stopped when public are on site. * Only trained staff is employed in assisting with group visits. * Location is inspected by Barleylands staff prior to any visits or being opened to the public | | | | Likelihood 1  Severity 4  Risk Level 4  Low  [subject to all persons involved cooperating with compliance to visit arrangements and requirements] | | |
| Disabled Access | | | | Disabled Persons  Carers  Members of the Public  Barleylands Staff | | | | | Access denied to an area  Excessive unnecessary physical effort required.  Slip, Trip or Fall at the same level. | | | * Most facilities are designed for disabled access / egress. Some are not suitable and egress is not available. * Disabled welfare arrangements in place. * Designated disabled parking available. * Assistance is available if person or carer gets into difficulty. | | | | Likelihood 1  Severity 1  Risk Level 1 | | |
| Animal Contact Barn/Meet the Pigs/Small Animal Petting | | | | Teachers and Teaching Staff – including Classroom Assistants  Children or Young Persons  Members of the Public | | | | | Positive animal contact through feeding and general contact with animals.  Exposure to infection  Animal Bites/scratches | | | * Cleaning out completed before opening times. * Walkways and pens rails are cleaned by staff daily. * Disinfectant spray used on all walkways floors and pens before opening. * Hand wash facilities provided with anti-bacterial soap provided. * Signage erected to remind visitors of the importance of hand washing. * Padlocks on all the enclosures to prevent public entering * Public to not feed or touch the pigs, signs all around alerting to this. * During meet the pigs public may throw some veg into the enclosure – they must not hand feed or try to stroke. * During Small Animal petting public are allowed to stroke/groom rabbits and guinea pigs on the petting table along there back only – they are not allowed to try and pick them up or go anywhere near the eyes or mouth. * Staff member to remind public to wash their hands when they have finished participating in the activity | | | | | Likelihood 3  Severity 3  Risk Level 9  [subject to all persons involved cooperating with compliance to visit arrangements and requirements] | |
| Lambing Barn (Seasonal) | | | | Teachers and Teaching Staff – including Classroom Assistants  Children or Young Persons  Members of the Public | | | | | Exposure to zoonosis bacteria and other similar substances.  Added risk to those expecting a child. | | | * Compliance with the Industry Code of Practice. * Regular cleaning regime in place. * Animals cleaned out daily. * Disinfectant spray used on all walkways floors and pens before opening. * Hand wash facilities provided with anti-bacterial soap provided. * Petting and Lamb feeding only carried out under Barleylands supervision. * Signs erected reminding persons of hygiene controls and hand washing station locations, and that it is not recommended for women who are pregnant. * Penned area is blocked with a barrier when facilities are not conducive to public walking through or when animal movements are necessary. * Disinfectant mats placed at the entranceway to prevent and spread of infections and foot dips for staff to use when entering the enclosure | | | | | Likelihood 3  Severity 3  Risk Level 9  [subject to all persons involved cooperating with compliance to visit arrangements and requirements] | |
| Bottle Feeding Orphan Lambs (Seasonal) Animal Barn | | | | Teachers and Teaching Staff – including Classroom Assistants  Children or Young Persons  Members of the Public  Staff Supervisors | | | | | Exposure to zoonosis bacteria and other similar substances.  Added risk to those expecting a child.  Being knocked over by the Lambs | | | * Compliance with the Industry Code of Practice. * Regular cleaning regime in place. * Animals cleaned out daily. * Pen designed to catch run off. * Public are asked not to enter the enclosure or remove animals form the area * Special concessions are allowed for public entering (Toddler group and paid Lamb experiences) they must wear closed toe boots, foot dip in and out, staff member with them must make sure they understand the risks of zoonosis and the importance of washing hands and not putting anything in their mouths and changing and washing there clothes as soon as they get home * Signs erected reminding persons of hygiene controls and hand washing station locations. * All bottle feeding will take place through the enclosure fencing so lambs will not be able to contact small children. * Staff actively encourage hand washing after each feeding session. * Bottles are sterilised after each feeding session. * 2 members of staff always supervising. * Lambs aged 2 weeks to 4 months only will be used. This falls outside the high-risk age for e coli transmission from Lambs. | | | | | Likelihood 2  Severity 3  Risk Level 6  [subject to all persons involved cooperating with compliance to visit arrangements and requirements] | |
| Animal contact with animals outside the enclosure/Meet the goats/Pony Grooming/Escaped Animal | | | | Teachers and Teaching Staff – including Classroom Assistants  Children or Young Persons  Members of the Public  Staff Supervisors | | | | | Exposure to zoonosis bacteria and other similar substances.  Added risk to those expecting a child.  Being bitten by the animal  Being knocked over by the animals | | | * Compliance with the Industry Code of Practice. * Regular cleaning regime in place. * Signs erected reminding persons of hygiene controls and hand washing station locations. * Staff will have the animals on always halters/leads and remain in control of the animal. * Stroking will be permitted only to the backs of the animals * Animals selected for the purpose. * All grooming will take place with a member of staff * Grooming will only take place on the front shoulders * Each child will be reminded to wash hands after each contact. * Staff member to pick up any droppings after the activity. * Staff member will act as barrier to prevent public being knocked over. * Staff to follow the relevant animal escape procedure to safely get them into an enclosure ASAP * Staff member to brief public before approaching the ponies to make sure they do not walk across the kick zone and do not put their hands near the ponies’ mouth. * Staff member to remind public to wash their hands when they have finished participating in the activity | | | | | Likelihood 2  Severity 3  Risk Level 6  [subject to all persons involved cooperating with compliance to visit arrangements and requirements] | |
| Contact with Calves/ Calf Bottle Feeding. | | | | Teachers and Teaching Staff – including Classroom Assistants  Children or Young Persons  Members of the Public  Staff Supervisors | | | | | Exposure to zoonosis bacteria and other similar substances.  Added risk to those expecting a child.  Being bitten by the animal.  Being knocked over | | | * Compliance with the Industry Code of Practice. * Regular cleaning regime in place. * No public allowed in the pens or paddocks. * Signs erected reminding persons of hygiene controls and hand washing station locations. * Stroking will be permitted only to the backs of the animals * Animals selected for the purpose. * Each child will be reminded to wash hands after each contact. * Calves aged over 4 weeks only will be used. * Bottle feeding to happen through the enclosure bars then so lambs will not be able to contact small children. * Staff actively encourage hand washing after each feeding session. * Bottles are sterilised after each feeding session | | | | | Likelihood 2  Severity 2  Risk Level 4  [subject to all persons involved cooperating with compliance to visit arrangements and requirements | |
| Hatchery/ Chick and duckling handling (seasonal) | | | | Teachers and Teaching Staff – including Classroom Assistants  Children or Young Persons  Members of the Public | | | | | Burns to hands from heat lamps  Contact with droppings  Animal Scratch | | | * Hatchery pen designed to prevent a person from contacting the heat lamp. * Signs erected reminding public the heat lamps are hot. * Child will not be able to contact heat lamps. * Contact with chicks and ducklings is only at specified times and always supervised (2 staff members if busy) * Regular cleaning regime in place. * Public are asked not to enter the enclosure or remove animals from the area * Signs erected reminding persons of hygiene controls and hand washing station locations. * Staff to remind public to wash hands immediately * Chicks and ducklings placed in baskets then put onto adult public legs – children only to stroke under adult supervision | | | | | Likelihood 2  Severity 1  Risk Level 3  [subject to all persons involved cooperating with compliance to visit arrangements and requirements | |
| Contact with animals outside of the activities | | | | Teachers and Teaching Staff – including Classroom Assistants  Children or Young Persons  Members of the Public  Staff Supervisors | | | | | Exposure to zoonosis bacteria and other similar substances.  Added risk to those expecting a child.  Being bitten by the animal. | | | * Double fencing erected to prevent contact in all non-contact areas. * Double fencing erected at Lamb birthing pens to prevent contact. * Signage erected to explain the controls and their meaning. * Hand washing still available for non-contact areas. | | | | | Likelihood 3  Severity 3  Risk Level 9  [subject to all persons involved cooperating with compliance to visit arrangements and requirements] | |

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| Discovery Barn | Teachers and Teaching Staff – including Classroom Assistants  Children or Young Persons  Members of the Public | Contact with sharp items  Tripping when running around the barn  Fall from height | * Location properly designed to ensure walkways are protected. * Location is inspected and cleaned daily. * All equipment in touching distance is inspected for sharp edges. * Explanation cards are in place to educate on how equipment is used. * Most visits are organised and supervised. * CCTV now installed to ensure monitoring of use when not busy and personal supervision is not in place | Likelihood 2  Severity 2  Risk Level 4 |

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| Indoor Play Barn | Teachers and Teaching Staff – including Classroom Assistants  Children or Young Persons  Members of the Public | Falling from height.  Tripping/slipping  Friction burns | * Age restrictions apply to the use of the equipment. * Signs erected reminding parents of the rules of use. * Regularly inspected. * Enclosed areas for ease of security of child. * Padded Crash mats provided. * Safety rails and equipment provided to prevent fall from height. * Monitoring when open is by staff presence during play groups and by staff visitation during quiet periods. CCTV also is monitored by staff for use at least 3 locations and staff alerted when a review is required. * “ Equipment is inspected annually by an external RPII to ensure compliance with BS 1176 part 10 to ensure protection and design integrity is maintained within the BS and manufacturers recommendations. Equipment is also subject to a daily and periodical maintenance inspection as recommended by the standard. Soft Play elements are also subject top the same regime to ensure integrity with BS 1776 part 7”. * CCTV now installed to ensure monitoring of use when not busy and personal supervision is not in place * Red Drop Slide Fenced of to stop public going down it whilst not supervised – Fencing only to be removed when the Red Drop slide is supervised by a staff member * Red Drop Slide to be Supervised by a staff member during spooky and firework nights and when it is busy. * Height Restrictions enforced on the red drop slide – 0.9m or taller only | Likelihood 2  Severity 4  Risk Level 8  [subject to all persons involved cooperating with compliance to visit arrangements and requirements] |
| Electric Vehicle Rides & Tractors | Teachers and Teaching Staff – including Classroom Assistants  Children or Young Persons  Members of the Public | Fall from moving vehicle  Contact with moving vehicles.  Tripping/slipping  Overturning vehicle | * Speed restrictions apply and monitor. Speed set to adult walking pace. * Electric Jeeps are only carried out when Barleylands Staff are present. * Monitored whilst in use by Barleylands management. * Instruction given to users before the ride starts * Track and barriers in place that delineates the boundaries use. * Mini Diggers are static so no movement available other than scoop movements. * Barriers placed to prevent persons inadvertently walking in the area. * RAMS c/w daily inspections and maintenance will apply for se of Mini-Tractors | Likelihood 2  Severity 2  Risk Level 4  [subject to all persons involved cooperating with compliance to visit arrangements and requirements] |
| Small Push Tractors | Children or Young Persons  Members of the Public | Fall from moving vehicle  Contact with moving vehicles.  Tripping/slipping  Overturning vehicle | * Speed is restricted as the vehicles are push by small child when being ridden * Monitored by staff and covered by CCTV Monitoring as well. whilst in use by Barleylands management. * Any broken tractors are taken away to be repaired | Likelihood 2  Severity 1  Risk Level 3 |
| Play in Sand Pit | Teachers and Teaching Staff – including Classroom Assistants  Children or Young Persons  Members of the Public | Contact with bacteria  Sand in eyes | * Signs erected reminding parents of the need for supervision of their offspring’s. * Sand is raked and inspected regularly. * Monitored whilst in use by Barleylands management. * Throwing of, or burying a person in sand is prohibited in the sand pit | Likelihood 2  Severity 1  Risk Level 2  [subject to all persons involved cooperating with compliance to visit arrangements and requirements] |
| Zip Wire | Teachers and Teaching Staff – including Classroom Assistants  Children or Young Persons  Members of the Public | Falls from height. | * *Zip Wire is self-designed, and self-maintained and is subject to daily and maintenance inspection and an annual inspection by external RPII as outlined in BS1176 part 7.* * Ground fall suppression evenly spread and replenishment and a daily management process. * Your maintenance engineer has been appointed to inspect the tension on a weekly basis. * Rules of use updated and are clear regarding who can or may not use the apparatus. | Likelihood 3  Severity 4  Rick Level 12 |

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| Tractor & Trailer Ride | Teachers and Teaching Staff – including Classroom Assistants  Children or Young Persons  Members of the Public | Falling from moving vehicle.  Contact with moving vehicles.  Tripping/slipping  Overturning vehicle  Contact with animals | * Ride is properly designs and built by a recognised manufacturer. * No standing allowed whilst the vehicle is in motion. * Assistance given to persons accessing and egressing the vehicle. * Locked and pined safety rail positioned before vehicle is in motion. * Driver is approved by Barleylands and authorised to operate the ride. * Speed is restricted. * Reversing is carried out only with a driver’s attendant present. * Monitored whilst in use by Barleylands management. * Instruction given to users before the ride starts * Advice regarding hand washing given at the end of the ride to all persons. | Likelihood 1  Severity 4  Risk Level 4  [subject to all persons involved cooperating with compliance to visit arrangements and requirements] |
| Inflatable Pillows | Teachers and Teaching Staff – including Classroom Assistants  Children or Young Persons  Members of the Public | Falls from equipment | * Subject to PIPA Annual inspection * Supervision regime for busy periods * Rules of Use posted and enforced when non-compliance is witnessed. * CCTV now installed to ensure monitoring of use when not busy and personal supervision is not in place | Likelihood 3  Severity 3  Rick Level 9 |

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| Serving of Hot Drinks to Public | Children or Young Persons  Members of the Public | Scalding from heat ---- from hot drinks cups  Scalding from spilt hot drinks  Electrocution from equipment | * Water urn inspected on a weekly basis for heating efficiency and leaks. * Individually wrapped coffee, tea bags and sugar. Triple lined paper cups and wooden stirrers. * Location drinks are served is in the kitchen, party room and play barn. Other locations will be individually assessed as part of the event/activity assessment * Lids are not provided as guests are asked not to leave the room with drinks and monitored by staff. * Urns have been PAT tested * Drinks are set up on a high counter or in a corner away from the main activity. * Caution Hot Water labels are on the front of the urns above the tap. | Likelihood 2  Severity 3  Rick Level 6 |