Self Guided Visits Guidance

 **to include all viral infection management**

The management of Barleylands are not responsible for the visiting persons or the hygiene measures taken by any visitor groups until after the group has alighted from the transport provided by the travelling group.

On arrival, a health and safety briefing will be given by the education team facilitating the visit. Group leaders are responsible for their children at all times.

The visiting groups staff are responsible for ensuring their group maintains the required hygiene measures.

**Specific measures taken by Barleylands in the management of viral containment/spread.**

The management of Barleylands have taken the following measures to arrest the spread of any viral condition. The success of the measures taken relies heavily on the cooperation of the visiting public and supervising staff in ensuring hygiene measures are maintained together with handwashing as often as possible. There is no limit set on anybody on the number of times they may wash their hands.

* Group access is by booked appointments only.
* Play equipment cleaned on a regular enhanced cleaning rota using antibacterial cleaning materials.
* All indoor equipment is cleaned on a regularly cleaned after each use and routinely by enhanced cleaning rota using antibacterial cleaning materials.
* Monitoring of the regime put in place to be carried out to ensure it is working. Adjustments to be made if found adjustments are needed.

**Visit Conduct and Management**

**Arrival at Barleylands: Meet your Education officer at 10.00 a.m. in the coach park unless otherwise arranged. If you are running late or plan to arrive at another time, please phone 01268 290219 and a message will be passed to the team.**

* We have a large car park with ample parking.
* Visits are scheduled from 10.00 a.m. to 2.00 p.m. unless otherwise arranged.
* You will be met by a member of the Education Team in the coach park at 10.00 a.m. unless otherwise arranged.
* When onsite, we will go through our welcome presentation.
* There are picnic areas around the farm and a few tables are undercover in our bottom barn. These unfortunately cannot be reserved.
* Please be assured all our equipment undergoes enhanced cleaning procedures.
* If we have lunch box trolleys available, you are welcome to use these, but we MUST insist they are returned by 2.00 p.m.
* Rubbish: **In the interest of the environment we ask that schools take their rubbish home with them to recycle responsibly.**

**Important**

Teachers are responsible for the children in their party at **ALL** times. Barleylands require a ratio of 1 adult to 6 children for children aged 4 to 8 years, and 1 adult to 8 children for children aged 9 to 12 years.

**Clothing and the weather**

It is important that you think about the weather before your visit. Please make sure you pack waterproofs for wet weather. During the summer months a sun hat is advisable. We also have various locations where you can refill your water bottles or take a drink from our fountains. We use What3words to make these easy to find. You will find locations at “alone.trap.camp”, “scope.secret.client”, “vision.gitz.buyers” and “appeal.live.just”.

**Health and Safety**
Hygiene is of the utmost importance and you will be asked to wash your hands after activities involving contact with the animals, before eating lunch and at regular intervals throughout the day. Please note that hands should be washed using running water and soap for at least 20 seconds. This is the most effective method of handwashing.

**Hand sanitiser points are located throughout the farm park. Please note alcohol hand gel is NOT a replacement for hand washing with soap and running water. You are welcome to bring your own hand sanitisers, but we will have plenty located around the farm.**

**Listed below are a few facts to help you keep safe during your visit to Barleylands:**

* **We have signage around the farm. Please take note of all our safety signs**
* **We have hand sanitisers located at various points throughout the farm, and in our indoor areas**
* **There are hand washing stations located around the farm and in our animal barn.**
* **Please ensure all hands are washed thoroughly after touching the animals and before eating.**
* **Pupils should be supervised if using play equipment on the farm.**
* **Socks must always be worn in the play barns.**
* **Please try to minimise pupils putting their hands in or near their mouths.**
* **Please be aware that some of our animals may bite.**
* **Children under 14 must be accompanied by an adult when riding the tractor.**
* **Pregnant ladies are advised not to touch sheep and lambs.**
* **The first aid point for the farm is at the kiosk and any accidents should be reported to a member of staff.**
* **The fire assembly point is situated outside the Farm Park on the Village Green, opposite the Farm Park Kiosk.**